

Changing the Folder Name to a New Barcode Number

On a Mac – Begin by going to <u>https://www.android.com/filetransfer/</u> and downloading the Android File Transfer Application. You will find it more convenient to adjust your "sleep" settings on your device to allow more time to complete the transfer prior to going back in to "sleep" mode.

1. Begin by unlocking your Android device.

2. With a USB cable, connect your device to your computer.

3. On your Mac, open the Android File Transfer app. (If presented with a cautionary box, go ahead and open the app.)



4. You will see a Welcome box. Select "Get Started

5. On the device, swipe down on the notification shade, in the upper right corner of the screen. You will see a notification stating "Connected as a media device".

6. Tap on the notification to see more options.

7. Tap to select "Media device".



7. On your computer, go to your Android File Transfer application that is already

open.

8. Double-click on the green Android robot to view the files on your device.



9. A dialog box opens that provides a view of the folders.

10. Find the folder that is named the old barcode number. Double-click the folder name.

11. Rename the folder with the new barcode number you have been provided.

12. When you're done, unplug the USB cable and remove your device from the computer

