

DATE: September 5, 2024

TO: Library Board, Pima County Public Library

Pima County Board of Supervisors
Pima County Administration
Friends of the Pima County Public Library, Board of Directors
Friends of the Arivaca Library, Board of Directors
Friends of the Esmond Station Library, Board of Directors
Friends of the Kirk-Bear Canyon Library, Board of Directors
Friends of the Oro Valley Public Library, Board of Directors
Friends of the Pima-Green Valley Library, Board of Directors
Pima Library Foundation, Board of Directors

FROM: Amber D. Mathewson
Library Director

SUBJECT: Director and Support Services Report – August 2024

Library Updates:

Hiring - Librarian I – 11 positions filled
Library Technical Assistant – job offerings in process
Accounting position – interviews have been held
Several positions to be posted in September

Draft Plan – The futures planning document was provided to the Board of Supervisors on Friday August 16th, and was also distributed to the Library Advisory Board at that time. The plan outlines an ambitious framework to maximize staff availability to the public, while managing the aging facilities and workforce trends.

Manager’s Workshop – August 15 and 16 a workshop was held with all of the library managers to talk about new staffing expectations, due to sudden release of the draft future plan, the second day focused on library administrations recommended changes that will now be vetted by the Library Advisory Board, Board of Supervisors, County Administration and members of our community.

Consultant – we have engaged a consultant to help us with a community survey as well as recommendations on community focus groups.

Support Services – Kate DeMeester-Lane, Library Services Manager

Our Collection Development team has begun the fiscal year using our newly reallocated budget. This new budget reflects the current 50/50 split between digital and physical materials. We've increased our digital spending, including more than doubling our budget for the very popular Hoopla service. And our physical collection budget has been redistributed so that we are better able to track our spending on different types of community needs, such as holds, and Suggest a Purchase titles.

Collection Development/Technical Services/Delivery – Victoria Salajko, Librarian III

The Collection Development and Technical Services Teams had the opportunity to welcome 17 shipping pallets of brand-new books to the Martha Cooper-Midtown Library this month. The team spent weeks researching and purchasing titles to complete the Opening Day Collection (ODC) for the Martha Cooper-Midtown Library. They spent two days supporting the staff on site at the library as the books were delivered, unpacked, and put on the new shelving. It is gratifying for the team to see all the work they did creating the ODC come to life. This brings us one step closer to being ready for opening day!

The Technical Services Team has also begun work with one of our vendors, to prepare for beginning the Opening Day Collection process over again, this time for the Richard Elías-Mission Library. We will share with the vendor information about our budget, collection size, and community, so they can prepare to handle the many logistical details required for processing what will be a large order.

Donations for FY 2023/2024:			
7/5/2023	Friends of Oro Valley	\$ 3,916.64	Book Sales
7/5/2023	Friends of Pima County	\$ 60,000.00	Friends of Pima County Donation
7/5/2023	Anonymous	\$ 10.00	Systemwide Donation
7/10/2023	Friends of Green Valley Library	\$ 6,250.00	Quarterly payment for support
7/20/2023	Found	\$ 20.00	Systemwide Donation
7/25/2023	Friends of Oro Valley	\$ 5,587.85	Book Sales
8/3/2023	Everlove & Associates	\$ 100.00	In Memory of Bob Novak
8/4/2023	Christina	\$ 20.00	Oro Valey Donation
8/10/2023	Friends of BCN	\$ 347.96	Third Quarter Donation
8/18/2023	Friends of Pima County	\$ 4,900.01	Pass thru donation
9/6/2023	Anonymous	\$ 250.00	Career Online High School
9/15/2023	Meridith Little	\$ 10.00	Support Libraries
9/19/2023	Carol Darrow	\$ 25.00	In memory of Yervand Mathevosian
10/3/2023	Fay C Burdick Revocable Trust	\$ 1,000.00	Himmel Park Library
10/3/2023	Melinda Diaz	\$ 500.00	Sahuarita Public Library
10/10/2023	Friends of the GVV Library	\$ 6,250.00	3rd quarterly payment
10/10/2023	Friends of the BCN Library	\$ 512.07	Fiscal 4th quarter donation
10/25/2023	Friends of the ORO Library	\$ 5,471.29	Book Sales
10/25/2023	Friends of the ORO Library	\$ 5,676.34	Book Sales
11/1/2023	Anonymous	\$ 5.00	Systemwide donation
11/1/2023	John Denker	\$ 60.00	Systemwide Donation/RIV
11/9/2023	Joanne Gilbert	\$ 200.00	Systemwide books as specified
11/9/2023	Nancy Ray	\$ 1,000.00	Systemwide - Nanini Public Library
11/14/2023	Friends of the ORO Library	\$ 6,271.62	Book Sales
11/22/2023	William & Nancy Forester	\$ 35.00	In Memory of Richard Reilly- For Books on Film or DVDs
11/22/2023	Gannett	\$ 763.42	Refund
11/28/2023	Aidan Ingold	\$ 10.00	For Library
12/6/2023	Friends of the ORO Library	\$ 6,151.18	Book Sales
12/6/2023	Eduwiges Soto	\$ 370.00	Joseph M Moynahan Memorial gift
12/12/2023	Wiliam L Forester	\$ 35.00	In Memory of Richard Reilly- For Books on Film or DVDs
12/15/2023	Foundation Through CFSA	\$ 20,000.00	Staff development
12/19/2023	Estate of Nina Thaxter	\$ 24,525.00	Donation
12/19/2023	Friends of PCPL	\$ 4,900.01	Pass through Donation
12/19/2023	Friends of PCPL	\$ 60,000.00	Donation
12/21/2023	Cary & Karen Kimble	\$ 50.00	Donation in memory of Gizmo the Dog
1/9/2024	Michael and Wendy O'Rourke	\$ 100.00	Frank De La Cruz collection
1/9/2024	Anonymous	\$ 250.00	Career online high school
1/11/2024	Carol P Williams	\$ 10.00	Systemwide donation
1/18/2024	Friends of the Oro Valley Library	\$ 5,599.83	Sales- Systemwide Donation
1/18/2024	Friends of the Oro Valley Library	\$ 9,215.24	Sales- Systemwide Donation
1/25/2024	Foundation through CFSA	\$ 5,000.00	TFOB invoice

1/25/2024	Martha Wheeland	\$ 50.00	Systemwide donation
1/26/2024	Francis P Lavigne	\$ 25.00	Systemwide donation
1/30/2024	Friends of the Bear Canyon Library	\$ 447.22	Fiscal First Quarter donation, Oct-Dec 2023
2/5/2024		\$ 6,250.00	Quarterly payment
2/15/2024	Robert Ellison	\$ 20.00	For Copies and Assistance
2/22/2024	Nanci Gran	\$ 300.00	In memory of Joni Belzer
2/29/2024	Friends of the Oro Valley Library	\$ 6,912.98	Book Sales
2/29/2024	Friends of the Oro Valley Library	\$ 7,122.54	Book Sales
3/1/2024	Rev. Kim Pflueger	\$ 40.00	Oro Valey Donation
3/1/2024	Friends of the W Anne Gibson-Esmond Station Library	\$ 903.26	WAGESL- EDS
3/7/2024	Amy Elliot	\$ 100.00	Systemwide donation
3/7/2024	Jon and Ellyn Ostrow	\$ 25.00	In Memory of Joan Betzer
3/12/2024	Friends of the Oro Valley Library	\$ 7,111.71	Book Sales
3/15/2024	Robert Sankty	\$ 40.00	In Honor of Greye A Passarelli
3/20/2024	Lisa Masie Richardson-Scales	\$ 5.00	Systemwide donation
3/20/2024	Friends of the Pima County Public Library	\$ 60,000.00	Systemwide donation
3/20/2024	Pickett Huffines	\$ 75.00	For the Salazar-Ajo Library
4/4/2024	Anonymous	\$ 5.00	Systemwide donation
4/5/2024	Judith Whipple	\$ 100.00	In Memory of Freda H Johnson
4/9/2024	Gregory Palmer	\$ 505.00	Systemwide
4/11/2024	Friends of the Green Valley Library	\$ 6,250.00	1st quarterly payment for 2024
4/16/2024	Rev. Kim Pflueger	\$ 20.00	For ORO Valley Library
4/16/2024	Robert Pew	\$ 75.00	for AJO Library
5/7/2024	Friends of the Oro Valley Library	\$ 6,517.79	Book Sales
5/21/2024	Kay P. Korn	\$ 20.00	Systemwide Donation
5/30/2024	Marilyn Palmer	\$ 500.00	Systemwide Donation
5/30/2024	Ellen May Evans	\$ 200.00	Systemwide Donation
5/31/2024	Carol F Lambert	\$ 5,780.15	Book Club Kit Program
6/6/2024	Berger, Walter Tristan Hasty	\$ 20.00	Systemwide - Thank you PCPL
6/6/2024	Judith Bowden	\$ 900.00	In Memory of Iory Averino
6/7/2024	David John Friel	\$ 50.00	Systemwide Donation
6/7/2024	Anonymous at SWE	\$ 10.00	Systemwide Donation
6/11/2024	Friends of PCPL	\$ 60,000.00	Donation
6/27/2024	Friends of PCPL	\$ 60,000.00	Donation
		\$ 406,137.59	
FY 24	Paypal Donations	5,160.69	
Total	Total	411,298.28	